

Human Resources

Classified Staff Policies and Procedures

Policy # 408.0

Effective: 09/88

Revised: 07/00

Section: Employee Relations

Subject: Smoking

Reference: ARS 36-601.02 as amended, SB 1153, DOA Inst. 6210

POLICY

The University of Arizona prohibits smoking in all buildings owned or leased by the University, (see exceptions below). This policy exceeds the minimum requirements of Arizona Revised Statute §36-601.02 and supports the goal of providing a safe and healthy workplace for University employees. Smoking is prohibited within 25 feet of building entrances, exits and fresh air intake grills, and in seating areas of assembly occupancies such as stadiums, or any area where flammable materials are handled or stored, or where other significant fire hazards may exist. Smoking is also prohibited in University owned vehicles.

EXCEPTIONS

Smoking is permitted in the following University settings:

1. In residence halls designated for smoking by the Department of Residence Life.
2. On outdoor concourse areas of Arizona Stadium and McKale Center
3. In building stairwells that are open to the outdoors, and approved for this purpose.
4. In partially leased buildings where the University is a tenant this policy is only applicable within the actual leased premises.

COMPLAINTS

Complaints about non-compliance with this policy shall be made in writing to the dean, director, department head, or other administrator responsible for the building area in question. The responsible administrator shall enforce this policy and advise affected faculty, staff and students of their responsibility in this regard.

Complaints may be anonymous, but must include specific information such as location, description of the problem, and names of persons involved if known.

In some circumstances, the smoking limitations outlined in this policy may fail to prevent environmental tobacco smoke from contaminating indoor air quality. The Department of Risk Management and Safety shall provide technical assistance for the evaluation of indoor air quality, and provide recommendations for improvement to the responsible administrator.